



AGENDA BILL APPROVAL FORM

Agenda Subject: Consultant Agreement No. AG-C-300		Date: July 9, 2009
Department: Public Works	Attachments: Budget Status Sheet, Map	Budget Impact: \$ 55,950

Administrative Recommendation:

City Council grant permission to enter into Amendment #1 to Consultant Agreement No. AG-C-300 with Gray & Osborne, Inc. for design and construction management services for Small Works Project No. CP0743, 2007 Local Storm Drainage Improvement.

Background Summary:

Under the current agreement, Gray & Osborne, Inc., has prepared the plans and specifications for the bidding of Small Works Project No. CP0743, 2007 Local Storm Drainage Improvement, which consists of a new 12-inch storm line along 1st Street NW from A Street NW to North Division Street. The project will address existing localized flooding along 1st Street NW. The scope of work provides for the consultant's assistance with bidding the project, and construction management services.

The not-to-exceed amount for this amendment is \$32,000, increasing the agreement total to \$82,300.

An estimated project increase of \$55,950 within the 432 fund will be necessary to fund construction; however, it will not require a budget adjustment since it is anticipated that the budgeted expenditures in the 432 fund will not be exceeded this year.

W0720-6

O4.8.1, A3.16.9

<p>Reviewed by Council & Committees:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Arts Commission <input type="checkbox"/> Airport <input type="checkbox"/> Hearing Examiner <input type="checkbox"/> Human Services <input type="checkbox"/> Park Board <input type="checkbox"/> Planning Comm. </div> <div style="width: 45%;"> <p>COUNCIL COMMITTEES:</p> <input type="checkbox"/> Finance <input type="checkbox"/> Municipal Serv. <input type="checkbox"/> Planning & CD <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Other _____ </div> </div>	<p>Reviewed by Departments & Divisions:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Building <input type="checkbox"/> Cemetery <input type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> Legal <input checked="" type="checkbox"/> Public Works </div> <div style="width: 45%;"> <input type="checkbox"/> M&O <input type="checkbox"/> Mayor <input type="checkbox"/> Parks <input type="checkbox"/> Planning <input type="checkbox"/> Police <input type="checkbox"/> Human Resources </div> </div>
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<p>Action:</p> <p>Committee Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Council Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Call for Public Hearing ___/___/___</p> <p>Referred to _____ Until ___/___/___</p> <p>Tabled _____ Until ___/___/___</p>	
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Councilmember: Wagner	Staff: Dowdy
Meeting Date: : July 20, 2009	Item Number: V.C.6

BUDGET STATUS SHEET

Project No: CP0743	Project Title: 2007 Local Storm Drainage Improvement
Project Manager: Tim Carlaw	

Initiation Date: July 23, 2007
 Advertisement Date: _____
 Award Date: _____

- ☒ **Consultant Contract**
☐ **Permission to Advertise**
☐ **Contract Award**
☐ **Change Order Approval**
☐ **Contract Final Acceptance**

Date: July 14, 2009

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funds Budgeted (Funds Available)

Funding	Prior Years	2008	2009	Future Years	Total
432 Fund - Storm	34,300	15,700	200,000	0	250,000
Total	34,300	15,700	200,000	0	250,000

Estimated Cost (Funds Needed)

Activity	Prior Years	2008	2009	Future Years	Total
Design Engineering - City Costs	400	700			1,100
Design Engineering - Consultant Costs	33,900	15,000	32,000		80,900
Construction Estimate			193,000		193,000
Project Contingency (15%)			28,950		28,950
Other -					0
Construction Engineering - City Costs			2,000		2,000
Construction Engineering - Consultant Costs	0				0
Total	34,300	15,700	255,950	0	305,950

432 Storm Budget Status

	Prior Years	2008	2009	Future Years	Total
*432 Funds Budgeted ()	(34,300)	(15,700)	(200,000)	0	(250,000)
432 Funds Needed	34,300	15,700	255,950	0	305,950
*432 Fund Project Contingency ()	0	0	0	0	0
432 Funds Required	0	0	55,950	0	55,950

* (#) in the Budget Status Sections indicates Money the City has available.

BUDGET STATUS SHEET

Project No: CP0743

Project Title: 2007 Local Storm Drainage Improvement

Project Manager: Tim Carlaw

Initiation Date: July 23, 2007

Advertisement Date: _____

Award Date: _____

- ☐ Project Initiation

☐ Permission to Advertise

☐ Contract Award

☒ Change Order Approval

☐ Contract Final Acceptance

Date: July 14, 2009

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funds Budgeted (Funds Available)

Funding	Prior Years	2008	2009	Future Years	Total
432 Fund - Storm	50,000	0	200,000	0	250,000
Total	50,000	0	200,000	0	250,000

Estimated Cost (Funds Needed)

Activity	Prior Years	2008	2009	Future Years	Total
Design Engineering - City Costs	400	700			1,100
Design Engineering - Consultant Costs	33,900	15,000	32,000		80,900
Construction Estimate			193,000		193,000
Project Contingency (15%)			28,950		28,950
Other -					0
Construction Engineering - City Costs			2,000		2,000
Construction Engineering - Consultant Costs	0				0
Total	34,300	15,700	255,950	0	305,950

432 Storm Budget Status

	Prior Years	2008	2009	Future Years	Total
*432 Funds Budgeted ()	(50,000)	0	(200,000)	0	(250,000)
432 Funds Needed	34,300	0	255,950	0	290,250
*432 Fund Project Contingency ()	(15,700)	0	0	0	0
432 Funds Required	0	0	55,950	0	40,250

* (#) in the Budget Status Sections indicates Money the City has available.

